

Kamolwan “Joy” Paramee

Roswell, GA | Joy@kamolwan.com

Master’s degree in Business Administration (International Business) with 5+ years of hands-on experience in full-cycle bookkeeping and tax preparation. Currently pursuing a Bachelor’s in Accounting (Expected Sep 2026). Proven track record managing financial operations for e-commerce and hospitality businesses, including financial reporting, reconciliation, and tax compliance. Prepared to contribute immediately in an entry-level accounting role.

Skills: Financial Reporting | General Ledger | Reconciliation | AP/AR | Tax Preparation | Excel | Inventory Accounting

KP Deals LLC – Owner / Accounting & Finance Manager | Apr 2019 - Present

- Managed full-cycle accounting operations, including tracking revenue, expenses, and profitability across multiple e-commerce platforms (eBay, Amazon, Walmart)
- Maintained general ledger and performed account reconciliations to ensure financial accuracy
- Analyzed product-level profitability to optimize purchasing strategy and increase margins
- Managed tax reporting and compliance for small business operations
- Oversaw inventory accounting and cost tracking across multiple sales channels
- Prepared monthly P&L statements and tracked key financial metrics
- Managed financial operations for multi-channel business generating up to \$100K annually, with net profit of \$10K–\$20K

H&R Block – Tax Preparer | Aug 2019 – Mar 2020

- Prepared and filed individual tax returns, ensuring accuracy and compliance with federal and state regulations
- Reviewed client financial documents (W-2s, 1099s, deductions, credits) to determine optimal filing strategies
- Explained tax outcomes and recommendations to clients in a clear, professional manner
- Utilized tax preparation software and Microsoft Excel to manage client data and filings

Ayuttaya Thai Cuisine – Owner / Operator | Jan 2012 to Mar 2013

- Managed all financial operations including payroll, accounts payable, and revenue tracking
- Prepared financial reports and monitored business performance to drive profitability
- Improved revenue through operational and pricing strategy adjustments
- Managed vendor payments, budgeting, and cost control initiatives
- Led hiring, scheduling, and payroll for staff

Cathay Pacific Airways – Flight Attendant | Nov 2010 to Nov 2011

Education:

Western Governors University – B.A. in Accounting (Expected Sep 2026)

University of Florida – M.A., Business Administration - International Business (GPA: 3.81)

Assumption University (Thailand) – B.A. Business Administration with a minor in Marketing

Languages: Thai (Native), English (Fluent), Mandarin Chinese (Conversational)